

ERP (SAP)

Finance & Controlling (FICO)

SAP FI - Here SAP handles accounting and finance postings. The main activity is Accounts Receivable (customers) and Accounts Payable (suppliers), and normal General Ledger accounting, for example bank accounts. But also cash management, assets and investments are handled in this SAP module.

SAP CO - here SAP handles the company internal accounting, also called controlling. The main activity is postings to Cost Centers (departments), Internal Order (small projects), and Profit Centers. SAP CO is primarily used for reporting, in order to monitor the financial development of the company. SAP CO and FI are fully integrated.

This course will give you a really good and broad overview of SAP financial accounting reports and cost center accounting. You will learn to perform the daily tasks most frequently used in SAP FICO. The course is divided into these sections:

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- **Overview of ERP & SAP**
- **Introduction to FI/CO**
- **System Environment, Implementation Phases, SAP Methodologies, Introduction to Other Modules**
- **Configuration sequences**

- **General Settings**
 - Country/Currency
- **Enterprise Structure**
 - Company code
 - Company
 - Business Area
 - Functional area
- **Financial Accounting Global setting**
 - Variants
 - Fiscal year Variant
 - Posting Period Variant
 - Field Status Variants
 - Variants assignments
 - Tolerance
 - Tolerance for document posting (Global)
 - Tolerance groups
 - Posting Keys
 - Document Types
 - Document number ranges
 - Sale/Purchase Tax
 - Country Tax procedure
 - Tax codes-Input/Output
 - Tax exemption
- **General Ledger**
 - Chart of Accounts
 - Account Groups
 - Retained Earning account
 - Financial Statement version

- GL Master data
 - Creating GL Accounts
- Sample Account
- Line items
- Open items
- Document Creation/ Posting
 - Open and Close Posting Period
 - Journal entries
 - Sample Document
 - Recurring Entries
 - Document Parking / Holding
 - Document reversing
 - GL Interest Calculation (Ledger Balance)
 - Open Item clearing
 - Line item / Balance display
 - Cross-company code transaction
- **Account Receivables/Payables**
 - Sub-ledger postings
 - Re-conciliation Accounts
 - Customer / vendor groups, Screen layout rules
 - Customer / Vendor Master data
 - Withholding Tax
 - House Banks / Check Lots
 - Creating Invoice
 - Making/receiving payments
 - Payment clearing
 - Clearing payments between Customer-Vendor
 - Automatic Payment Program
 - Special GL transactions
 - Down Payments, Bill of Exchange, Cross Co.code postings
 - Interest calculation (Line-items)
 - Dunning
 - Bank Re-conciliation
 - AR/AP reporting
- **Cash Journal**
- **Special Purpose Ledger**
 - Validation and substitution
- **Asset accounting**
 - Chart of Depreciation
 - Asset Class / Asset group/ sub group
 - Screen layout rules
 - Depreciation Areas
 - Depreciation Keys
 - Asset master records
 - Asset transaction
 - Capitalization
 - Acquisition/Transfer/Retirement
 - Depreciation Calculation and Postings
 - Asset reporting
- **Closing**
 - Monthly/Quarterly/Yearly
 - Generating P&L and Balance Sheet
- **Integration**
 - FI-SD

- FI-MM
- **Travel Management**
- **Controlling (Overview)**
 - Introduction to CO
 - Integration with FI
 - CO Enterprise structure
 - Cost element accounting
 - Cost center accounting
 - Profitability Analysis